

Applicant Guidelines

The aim of the Fund is to further the cultural cooperation between the Nordic countries Denmark, Finland, Iceland, Norway, and Sweden, as well as the self-governing areas the Faroe Islands, Greenland, and the Aland Islands. The Fund supports cultural cooperation taking place both within and outside of the borders of the Nordic countries.

1. What does the Fund support?

A wide range of art- and culture related areas

The Fund concerns itself with a wide range of art- and culture related areas, involving both professionals and amateurs.

The Fund supports activities characterized by quality, vision, accessibility, and variety, where both traditional and new ways of working can be developed.

Contributions can be granted to e.g. conferences, concerts, tours, exhibitions, festivals, higher education, and research. A project may be completed both within and outside of the Nordic countries.

Added Nordic value

In order for a project to qualify for support, it must be seen to offer an added Nordic value. This means that the activity achieves an extra dimension or benefits directly from the Nordic cooperation, as opposed to a strictly national set-up. The Fund's contribution is primarily intended to cover the extra expenses caused by the Nordic cooperation.

Specific priorities

The Nordic Culture Fund supports a broad definition of Nordic cooperation within the professional art scene and the voluntary sector, with a special emphasis on:

- Activities for and with children and youths
- Activities contributing to an increased awareness of neighbouring languages, including an increased awareness of the different Nordic languages as cultural markers
- Activities promoting the participation of new Scandinavians in Nordic cultural cooperation
- Activities in scarcely populated parts of the Nordic region
- Activities promoting the cooperation between the western part of the Nordic region (The Faroe Islands, Iceland and Greenland) and the rest of the Nordic region

2. How is the term 'Nordic' defined?

The Fund considers a project to be 'Nordic', if a minimum of three Nordic countries/self-governing areas are involved – either as participants, organizers, or as subject area. This is the main criteria for whether or not a project is accepted. In addition to the three

countries/self-governing areas, the project may include the cooperation of more countries/self-governing areas, both within and outside of Scandinavia.

The board may, if deemed relevant, grant contributions to projects involving only two countries/self-governing areas (bilateral projects). In such cases, the project must be seen to strengthen the relationship between the Western and Eastern side of Scandinavia, i.e. Iceland, the Faroe Islands or Greenland versus Denmark, Finland, Norway, Sweden, or the Aland Islands.

The Fund does not support bilateral projects within the Danish 'national community' (between Denmark and the Faroe Islands and Greenland respectively).

3. What does the Fund *not* support?

The Fund does not support:

- activities already started before the Fund has had time to make its decision,
- technical equipment, repairs, construction work etc.,
- running expenses of institutions,
- the production and publishing of records/CDs,
- the production of computer games, features films, short films, documentaries, TV-fiction, or TV-series,
- ordering of music compositions,
- translation of fiction or non-fiction literature,
- private person's studies, further education or research work,
- student exchange and school trips,
- sports events.

4. Who may apply?

Private persons, associations/networks, organisations, as well as private and public institutions may apply for contributions. The applicant may live/work both inside or outside of Scandinavia.

For participation in Nordic/international events, the organizer of the event, *not the individual participant*, should apply.

5. How much does the Fund contribute?

The Fund disburses a total of 28 mio. DKK per year. Approximately 80% of the allocated funds are contributions up to and including 150.000 DKK.

As a rule, the Fund's contributions do not exceed 500.000 DKK to one and the same project.

6. What are the financial conditions?

Own investment

First and foremost, the Fund provides part of the funding and usually contributes a maximum of 85% of the project's total costs. The remaining 'own investment' may be

covered by other sponsors, by profitearnings from sales/royalties, or own financial investments. The applicant's own financial contribution can include unpaid working hours spent on the project corresponding to a sum that the fund deems reasonable for carrying it out. The calculations for unpaid working hours shall be specified in the budget when applying.

Regarding applications from organisations/institutions, the general rule is that the higher the amount applied for, the more the Fund expects the project to have other sponsors, or to cover a higher percentage of the total costs themselves.

Administrative costs

The Fund may grant contributions to the applicants own administration- and salary costs, providing these are directly linked with the project and are necessary for the completion of the project.

Financial profit

The Fund does not support projects aiming for financial profit for the applicant.

Deadline for completion of the project

The project must be completed within two calendar years after the contribution has been granted.

7. Does the Fund support recurring events?

The Fund gives priority to non-recurrent projects, i.e. projects which haven't been carried out before.

For recurring activities, such as festivals, exhibitions or conferences, the Fund tends to support a maximum of three successive events. This applies to events taking place both every year and every second year.

8. Does the Fund support participation in international projects?

As to Nordic participation in international art and culture projects, the fund will give priority to projects in which the Nordic profile/Nordic participation is clearly evident and particularly motivated in the application.

9. When and how do you apply?

The Fund only accepts web applications – applications submitted through the Fund's homepage. Applications sent by mail, fax or e-mail are not accepted and will be returned to sender.

Written confirmation that the application is received and accepted will be sent to all applicants by e-mail.

2010 dates for applications up to and including 100.000 Danish kroner (DKK):

<u>Application deadline</u>	<u>Hearing date 2010</u>
February 1st	Not later than April 6th
March 1st	Not later than May 6th
April 1st	Not later than June 8th
September 1st	Not later than November 5th
October 1st	Not later than December 9th

2010 dates for applications exceeding 100.000 Danish kroner (DKK):

<u>Application deadline</u>	<u>Hearing date 2010</u>
February 1st	May 12th
September 1st	December 1st

10. Can you apply more than once for the same project?

If the application is turned down by the Fund, you may apply *once* more for the same project.

All applications are handled by the Fund's board, and the decisions are final.

11. Publicity

Information regarding applications, granted amounts, and final reports is public, and may be published on the Fund's homepage or elsewhere.

For more information

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Should you wish to visit us in person, please stop by at our office in Store Kongensgade 36, Copenhagen.

On the Fund's homepage, information can be found which is useful to read before applying for a grant. You will for example find the following documents:

- Regulations for usage of the Fund's contributions
- Applying for grants - some general advice and tips (Only available in Danish, Swedish, Norwegian, Finnish and Icelandic)
- How is your application evaluated